

Community Resilience Plan

**Preparing for and responding to emergencies
and community challenges**

Plan last updated on: 23rd January 2023

This plan has been authorised by the undersigned on
behalf of **WEETING PARISH COUNCIL**

Name: Peter Nordan

Authority/Role: Parish Councillor

Signature:

Date: 23rd January 2023

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Community Resilience Plan for Weeting Village

Community Emergency Co-ordinator:

Cllr. Mike Nairn (WPC Chairperson)

Deputy Emergency Co-ordinators:

Cllr. Margaret Lister (WPC Vice Chairperson)
Cllr. Sue Nairn

Distribution of the plan:

Weeting Parish Councillors
Weeting Village Hall
Weeting Bowls Club

Aim and Objectives

Aim of the plan

To strengthen resilience to emergencies and disruptions affecting the local community.

Objectives of the plan

- Identify hazards to which the community may be exposed
- Assess vulnerability of the community to those hazards
- Identify capacities, resources and key contacts within the community
- Identify action points in the event of an emergency and in recovery following an emergency

Emergency Co-ordinator & Deputies roles & responsibilities

The role of Emergency Co-ordinator and Deputies is fulfilled by volunteer residents who provide a vital link between residents and organisations planning and responding to an emergency and community challenges.

Their role is to:

- Facilitate the completion and maintenance of the Community Resilience Plan (this plan)
- Provide a link with the Emergency Services and the District Emergency Planning Officer (EPO)
- Assist the local council and appropriate agencies in emergency preparedness through awareness raising activities
- Provide a local “point of contact” and focal point for a community response to an emergency.

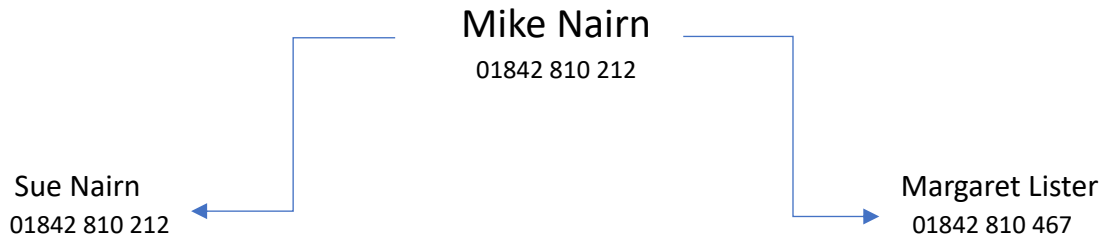
Community volunteer roles

Community Resilience Volunteers are residents who provide support to other residents in their immediate locality.

Volunteers may, for example, distribute information; visit and monitor vulnerable people; help with transport or pass messages on foot when communications are down.

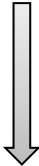
Councillors		
	Telephone	Email
Weeting Parish Councillors		
Cllr. Margaret Burlingham	01842 811 777	margaretburlingham1@gmail.com
Cllr. Tom Childerhouse	01842 811 469	tjchilderhouse@icloud.com
Cllr. Clodagh Drewry	01842 815 073	clobagh-drewry@hotmail.co.uk
Cllr. Margaret Lister (V-chair)	01842 810 467	margaretlister11@gmail.com
Cllr. Tim Murfet	07958 723 994	t.murfet652@btinternet.com
Cllr. Mike Nairn (Chair)	01842 810 212	mike.nairn@btinternet.com
Cllr. Sue Nairn	01842 810 212	sue.nairn@btinternet.com
Cllr. Peter Nordan	01842 815 638	nordanp@hotmail.co.uk
Cllr. Bernard Smith	07985 902 188	bernardsmith7@btinterney.com
Borough Councillors		
Cllr. Sam Chapman Allen	01953 688 522	sam.chapman-allen@breckland.gov.uk
Cllr. Robert Kybird	07557 816 294	robert.kybird@breckland.gov.uk
County Councillor		
Cllr. Fabian Eagle	07774 295 510	fabian.eagle.cllr@norfolk.gov.uk
Member of Parliament		
Mrs. Elizabeth Truss <i>House of Commons</i> <i>Constituency office</i>	020 7219 7151 01842 766 155	elizabeth.truss.mp@parliament.uk
Parish Clerk		
Mrs. Pauline Angus	07741 481 956	clerk@weetingparishcouncil.org

Emergency Telephone Tree



DAMAGE ASSESSMENT
999- Emergency Services

- WHAT IS NEEDED**
- Tractor – Heavy Lifting
 - Emergency Shelter / Accommodation
 - Food and Drink
 - Emergency Clothing
 - Fire Coordinator
 - Flood Coordinator
 - Storm Damage Coordinator
 - Tree Surgeon



SUPPORT COORDINATORS

Margaret Burlingham
01842 811 777

Tim Murfet
07958 723 994

Tom Childerhouse
01842 811 469

Peter Nordan
07976 755 701

Clodagh Drewry
01842 815 073

Bernard Smith
07985 902 188

Local Hazard Assessment

Hazard	Measures taken at community level
Surface water flooding	<ul style="list-style-type: none"> - Map and identify surface water flooding hotspots. - Report on ineffective drainage. - Promote local flood protection of premises. - Help the Lead Local Flood Authority (NCC) with the Surface Water Management Plan by providing local information <p>Emergency Response</p> <ul style="list-style-type: none"> - NCC Highways response for highway drainage. - Anglian Water response to sewer surcharge & overflowing. - Fire & Rescue Service response to flooding of premises. - Notify the relevant organisation if local surface water flooding is anticipated: <ul style="list-style-type: none"> ▪ NCC for highway flooding ▪ Anglian Water for sewer overflows - Put in place pre-planned flood protection measures (e.g. floodboards) - Warn community via facebook/community social media groups - Move essential items upstairs or to high ground - Fill clean containers with drinking water - Evacuate or, if there is no time, move family & pets upstairs or to a high place with a means of escape - Turn off gas, electricity & water supplies before flood water enters property – if safe to do so. DO NOT touch sources of electricity when wet or standing in flood water. - Notify Fire & Rescue for actual flooding of properties <p>Flood water is dangerous:</p> <ul style="list-style-type: none"> - Avoid walking or driving through it. - Keep children & vulnerable people away from it. - Wash hands after touching it.
Storm – high winds	<ul style="list-style-type: none"> - Monitor weather forecasts & take precautions when required. - Emergency Co-ordinators inform District EPO & utilities of problems <p>Emergency Response</p> <ul style="list-style-type: none"> - Ensure items at risk of being lifted by high winds are secured. Assistance to residents with mobility impairments may be required. - Report dangerous structures to District Building Control - Emergency Co-ordinators report utility failures to District/Borough Council & relevant utility organisations
Heatwave	<ul style="list-style-type: none"> - Monitor weather forecasts & ensure preparedness. - Community support for vulnerable people. - Visit, check and support vulnerable people when necessary - Call in medical advice & support if required
Infectious Disease	<ul style="list-style-type: none"> - Promote and follow appropriate health & hygiene measures. - Community support for vulnerable people. - Check and support vulnerable people and those affected to ensure they have sufficient means to survive the infection. - Call on appropriate medical advice and support when necessary.
Pandemic flu	<p>As above and activate local community arrangements for “Flu Friends”.</p>

Hazard	Measures taken at community level
Lost child	<ul style="list-style-type: none"> - Be aware of distressed children, especially during the tourist season. - Be proactive & sensitive in assisting lone children. - Immediately report any lost child <p>Emergency Response</p> <ul style="list-style-type: none"> - Support the search effort together with assistance of specialist agencies e.g. NorLSAR (Norfolk Lowland Search & Rescue)
Unexploded wartime bomb	<ul style="list-style-type: none"> - Raise awareness locally - Inform police & District/Borough Council - Report any sightings - Listen to and act on the advice of the Emergency Services - Depending on the advice: - 'Go In, Stay In, Tune In' OR - Evacuate.
Major Fire	<ul style="list-style-type: none"> - Public awareness. - Practice fire response drills. - Community response to raising the alarm & acting swiftly. <p>Emergency response</p> <ul style="list-style-type: none"> - Listen to and act on the advice of the Emergency Services - Depending on the advice: - 'Go In, Stay In, Tune In' OR - Evacuate.
Total or partial loss of electricity for several hours	<ul style="list-style-type: none"> - Report to UK Power Networks trees in close proximity to power lines - Report damage to electrical infrastructure e.g. sub-station vandalism (contact: UK Power Networks & Police) - Check and support vulnerable people and those affected to ensure adequate heating and food for survival. - Communicate to appropriate external support (e.g. Adult Social Services and the voluntary sector) where required. - British Red Cross may be mobilized by UK Power through a standby arrangement to assist.
Total or partial loss, or contamination, of piped water for significant period	<ul style="list-style-type: none"> - Household storage of reserve water supplies - Household water conservation - Vulnerable customers register with water company <p>Emergency response</p> <ul style="list-style-type: none"> - Household boiling of water if contamination concern. - In consultation, identification of sites for mobile water bowsers and distribution of bottled water. - Assist in distribution of water to vulnerable residents and those with mobility problems. - Assistance in the collection & disposal of empty water bottles.

Hazard	Measures taken at community level
Total or partial loss of gas for significant period	<ul style="list-style-type: none"> - Register vulnerable customers with Gas Company (priority services). <p>Emergency response</p> <ul style="list-style-type: none"> - Check and support vulnerable people and those affected to ensure adequate heating and cooking for survival. - Communicate to appropriate external support (e.g. Adult Social Services and the voluntary sector) where required.
Tidal Flooding	<ul style="list-style-type: none"> - Encourage take up of the Environment Agency Floodline Warnings Direct scheme for those at risk. - Raise awareness of how to prepare & respond to a flood. - Involve community in local flood planning. <p>Emergency response</p> <ul style="list-style-type: none"> - Listen to and act on the advice of the Environment Agency and Emergency Services <p>On a “Severe Flood Warning”:</p> <ul style="list-style-type: none"> - Put in place pre-planned flood protection measures (e.g. floodboards) - Move essential items upstairs or to high ground - Fill clean containers with drinking water - Evacuate to a safe place or, if there is no time, move family & pets upstairs or to a high place with a means of escape - Turn off gas, electricity & water supplies before flood water enters property – if safe to do so. <p>DO NOT touch sources of electricity when wet or standing in flood water.</p> <ul style="list-style-type: none"> - Listen to local media for updates or call Floodline for info: 0845 988 1188 <p>Flood water is dangerous:</p> <ul style="list-style-type: none"> - Avoid walking or driving through it. - Keep children & vulnerable people away from it. - Wash hands after touching it.
Heavy Snow / Freezing Conditions	<ul style="list-style-type: none"> - Ensure adequate salt/gritting of main roads, paths and critical surfaces. - Ensure water supplies likely to freeze are shut off and/or unheated premises are protected from frost. - Emergency Co-ordinators report utility failures to District/Borough Councils & relevant utility organisations. - Report frozen or burst water mains to Essex & Suffolk Water. - Check and support vulnerable people and those affected to ensure adequate heating and food.
Total or partial loss of telephone	<ul style="list-style-type: none"> - Report to BT trees in close proximity to telephone lines - Report damage to telecoms infrastructure e.g. telephone exchange vandalism (contact: BT & Police) - Have both landline and mobile phones. - Maintain at least one plug-in non-wireless landline phone to operate if mains electricity goes down.

Communications & Organisations

Communication System	Contact / Responsibility	Comments
Information Boards	<ol style="list-style-type: none"> 1. Weeting Village Hall 2. Weeting Bowls Club 3. Post Office 	Notice Board
Parish Council	Cllr Mike Nairn (Chairperson)	01842 180 212
Post Office	Located in Londis Herward Way Weeting IP270QN	01842 811 871
Breckland Housing Office	Housing Advice	01362 656 870
Floodline	Flood Risk & Flooding	0345 988 1188 0345 602 6340
Norfolk County Council	Adult & Children Social Services	0344 800 8020
The Trussel Trust	Emergency Food & Support	01722 580 180

Voluntary Organisations

Voluntary Organisation	Contact	Support
Citizens Advice BRANDON	01842 818 202	Benefit & Money Advice
RSPCA	0300 123 4999	Animal Welfare
Age UK Norfolk	0300 500 1217	Help for older people
Mind	0300 123 3393	Mental Health Charity

Church	Contact
St.Mary's Church Home Farm Lane, Castle Close, Weeting. IP270RA	Rector Joan Horan 01842 828 034
	Church Wardens Julianne Young Tommy Sayward 01842 813 581 01842 813 601
Faith Centre	Contact
Harvest Centre 8 Fengate Drove, Weeting, IP27 0PW	01842 814 007

Local skills and resources

Skill/Resource	Who?	Contact Details	Location
Trained First Aider	Sue Nairn	01842 810 212	
Defibrillator	Margaret Lister	01842 810 467	Sited in a Telephone kiosk near the driveway to the Village Hall. CODE C159X
Tractors / Machinery	Tony Parr R.C.Parrot Tom Childerhouse	07778 196 860 01842 810 317 01842 811 469	S.J.Parr & Sons Fengate Farm Home Farm
Water supplies	Anglian Water	03457 919 155	
Food Bank	Breckland Council	01362 656 870	
Electric generator	Mike Nairn	01842 810 212	
Calor gas suppliers	Weeting Garage	01842 811 758	Lynn Road, Weeting, IP27 0QW
Tree surgeons / chainsaw trained	Anglian Tree Solutions Ltd Treelink	019537 18235 07796 952 016 01366 667 197	Chattel House, Roundham,Norwich, NR16 2QN Jack Webb

Key locations

(Identified with the Local Authority as safe places of assembly for evacuation or temporary accommodation e.g. Village Hall, Scout Hut)

Evacuation assembly sites

Building (& capacity)	Address	Contact details
Village Hall	Off Saxon Place Weeting	Carole Wilkins (secretary) 01842 550 919 Karen Scott –(treasurer) 07971 298 879
Bowls Club	Off Lynn Road, Weeting	Sue Windget (secretary) 07855 764 288 Carol Newman (treasurer) 07837 174 056

Short-term temporary accommodation

“Short-term = for a few hours

Accommodation	Contact	Capacity
Village Hall	Carole Wilkins secretary 01842 550 919 Karen Scott treasurer 07971 298 879	100
Bowls Club	Sue Windget (secretary) 07855 764 288 Carol Newman (treasurer) 07837 174 056	45
Harvest Center	0184 2814 007	45

A guide to First Steps in an Emergency

	Instructions	Tick
1	Ensure the emergency services are aware of the emergency. Follow any advice given. (Using 101 or 999 according to urgency).	
2	Ensure you are in no immediate danger.	
3	Contact District/ Borough Council (see contact sheet)	
4	Decide whether to activate this plan. Use the log sheet in the Appendix to record decisions made, who you spoke to and what was said.	
5	Contact other members of the community that need to be alerted: <ul style="list-style-type: none"> • The Parish/Town Council/Community/Neighbourhood Group • Members of the Community Resilience Group • Those specifically under threat Contact initially may be to inform them of the emergency or inform them of current Emergency Service advice regarding any action.	
6	Determine if a Community Emergency Meeting is necessary. If a meeting is needed: <ul style="list-style-type: none"> • Check the meeting venue is safe and people can get there safely • Contact the key holder for the building • Contact Community Emergency Volunteers, if not already done • Inform residents there will be a meeting (if appropriate) • Advise the District/Borough Council you are holding a Community Emergency Meeting • Draw up an Agenda for the meeting. 	

Possible actions to take to help emergency responders (e.g. police, local authority) if appropriate and necessary in the community:

1. Help police/local authority with the identification of vulnerable people (who should receive the earliest possible warnings and instructions).
2. Help police/local authority warn and inform the public e.g. if requested, assist with communicating messages.

Do not put yourself or others at risk to fulfil these tasks

Log sheet

It is essential to keep a log of the actions taken during an emergency and at what time. This blank copy of a log sheet is for use during an emergency.

Date	Time	Information / Decisions / Actions	Initials

External Contacts list

Service / Role	Additional info	Telephone number	Website / email
Emergency Services		999	
Police HQ	For non-999 calls	101	www.norfolk.police.uk
Fire Service HQ		0300 123 1669	hq@fire.norfolk.gov.uk
Coastguard (Maritime & Coastguard Agency)	Maritime Rescue Co-ordination Centre (9am-5pm) Control Room (24 hr)	01493 841300 01493 851338	www.dft.gov.uk/mca
Environment Agency	Floodline and Flood Warnings Direct	0845 988 1188	www.environment-agency.gov.uk
Broads Authority		01603 610734	www.broads-authority.gov.uk
Norfolk County Council	Customer Service Centre number	0344 800 8020	www.norfolk.gov.uk
District / Borough / Town / City Council	Breckland Council	01362656870	web.team@breckland.gov.uk
Local Authority Emergency Planning	Breckland Council	01362656870	www.breckland.gov.uk/emergency-planning

External Contacts list (continued)

Service / Role	Additional info	Telephone number	Website / email
Water - Anglian Water	24hr Control	08457 145 145	www.anglianwater.co.uk
Anglian Water	Priority register		https://www.anglianwater.co.uk/help-and-advice/water-care/priority-services/sign-up-for-priority-services/apply-for-priority-services/
Electricity -National Grid	Infrastructure. 24hr reporting of hazards on or near overhead electricity lines	0800 40 40 90	www.nationalgrid.com/uk/
Electricity - UK Power Networks	Supply interruption. 24hr fault line	0800 783 8838	www.ukpowernetworks.co.uk
UK Power Networks	Priority register	0800 1699970	www.ukpowernetworks.co.uk/power-cut/priority-services
Electricity - UK Power Networks	Substation issues. (Vandalism or unauthorized entry)	0800 587 3243	www.ukpowernetworks.co.uk
Gas - National Grid	24hr emergency number for gas safety	0800 111 999	www.nationalgrid.com/uk
Telephones British Telecom	BT faults and all line faults	151	www.bt.com www.bt.com/consumerFaultTracking
NHS direct	24hr health advice and information	0845 46 47	www.nhsdirect.nhs.uk
Local doctors' surgery	Forest Surgery	01842 810206	
FloodRE	UK Gov backed flood insurance scheme		www.floodre.co.uk

Appendix A – Maps