	Weeting Parish Council Annual Risk Assesment Sep-22						
	Location	**Item**	**Significant Hazard**	**People at Risk**	**Existing Controls**	**Maintenance/Action needed**	**Risk Indicator**
1	Church	Bench Seat	Could deteriorate	The Public	Regular checks for deterioration - was vandalized in 2020 and repaired	None	Low Risk
2	Parrotts Piece	Bench Seats x 3	Could deteriorate	The Public	Regular checks for deterioration / 2 replaced in 2020 which are maintenance free	None	Low Risk
2	Parrotts Piece	Gazebo including seats	Deterioration and vandalism	The Public	The Gazebo had some maintenance work carried out in August 2016	None	Low Risk
2	Parrotts Piece	Grit Bin	Could deteriorate	The Public	Used when roads are icy / still plenty of grit in bin	None	Low Risk
2	Park View	Trod	Trip Hazzard and could deteriorate	The Public	Frequently inspected	None	Low Risk
2	Park View	Grit Bin	Could deteriorate	The Public	Used when roads are icy / still plenty of grit in bin	None	Low Risk
3	Brandon Road Corner of Peppers Close	Bench	Could deteriorate	The Public	Regular checks for deterioration	New maintenance free Bench ordered 2022	Low Risk
3	Brandon Road Corner of Peppers Close	Grit Bin	Could deteriorate	The Public	Used when roads are icy / still plenty of grit in bin	None	Low Risk
4	Hockwold Road	2 grit bins on bend	Could deteriorate	The Public	Used when roads are icy / still plenty of grit in bin	None	Low Risk
4	Hockwold Road	Bench Seat	Could deteriorate	The Public	Regular checks for deterioration -	New maintenance free Bench ordered 2022	Low Risk

5	Triangle by Bus Shelter Lynn Road	Grit Bin	Could deteriorate	The Public	Used when roads are icy / still plenty of grit in bin	None	Low Risk
6	Village Green	Sign	Could fall down	The Public	Repairs carried out in 2016 to the base	Blue Covid 19 commemorative sign attached 2022	Low Risk
6	Village Green	Bench	Could deteriorate	The Public	Regular checks for deterioration	None	Low Risk
7	Playing Field	Play equipment	Could deteriorate	The Public	Inspection every year by ROSPA safety Officer and inspection fortnightly by Councillors - if fault found this is replaced/repaired. Signs added in 2018 / 2019 "equipment is for children under 12 only" and "No Ball Games in this area" - covid 19 safety notices were put up in 2020	Recommend to remove all old signs that are no longer neccesary such as covid 19 safetly signs, grant has been applied for to replace wooden fence with steel fence, if not successful suggest removing wooden fence	Low Risk
7	Playing Field	Outdoor Adult exercise equipment	Could deteriorate	The Public	Inspection every month by Councillors, if fault found this is reported to the suppliers. New sign put up in 2018 stating "equipment is not suitable for persons under 1.4m in height"	None, however - remove old covid signs	Low Risk
7	Playing Field	Bench Seats x 2	Could deteriorate	The Public	Regular checks for deterioration	Replacing old concrete bench with maintenance free new bench. Commorative bench may need staining	Low Risk

7	Play area	Picnic benches	Could deteriorate	The Public	Regular checks for deterioration -	Suggest that we Look at replacing these with new maintenance free benches over next two to three years	Low Risk
7	Various Locations around the Village	Dog Bins (14)	Vandalism and not being emptied enough	The Public	Regularly checked and emptied	None	Low Risk
7	Various Locations around the Village	Litter Bins	Deterioration and vandalism	The Public	Regularly checked and emptied	None	Low Risk
8	Village Hall	Road to hall	Subject to Pot holes and could deteriorate	The Public	frequently inspected and some repairs carried out in 2016. Pot holes repaired and new gravel laid in 2019, also trees cut down in 2019	Ongoing repairs to potholes being carried out that is proving successful	Low Risk
8	Village Hall	Overflow carpark	subject to general wear due to cars parking on grassed area	The Public	New Matting surface laid in 2019 to help stop Deterioration of grass surface, ongoin repairs are carried out	Ongoing repairs being carried out	Low Risk
8	Herewood Way	Telephone Box/Defibrillator	Deterioration and Vandalism	The Public	The Telephone box had some maintenance work carried out in August 2016 The defibrillator is tested once a month by a Cllr.	None	Low Risk

8	Herewood Way	Bus Shelter	Could deteriorate	The Public	Frequently inspected,No Smoking Sign replaced in 2019	None	Low Risk
8	Herewood Way	Bench in Bus Shelter	Could deteriorate	The Public	Bench purchased in 2017	None	Low Risk
9	Hockwold Road	Bus Shelter	Could deteriorate	The Public	Frequently inspected	None	Low Risk
9	Hockwold Road	Bench in Bus Shelter	Could deteriorate	The Public	Bench purchased in 2017	None	Low Risk
10	Shadwell towards Fengate Drove	Grit Bin	Could deteriorate	The Public	Used when roads are icy / still plenty of grit in bin	None	Low Risk
11	50 Brecklands Mundford	Clerks Home Office	Relatively isolated although other persons are often in the house at the same time	The Clerk	Good lock on main door and lockable windows. The Clerk works from her home in a room put aside as an office.Office and IT equipment worth approx £800 is left in the office at all times.	None	Low Risk

Contracts

The Parish Council has a contract with Westcotec . All street lights were audited and checked at the beginning of the contract in 2012.

The Parish Council has a contract with T.T.S.R to cut the grass within the village. T.T.S.R have a certificate of Public Liability which is on file.

This Risk Assessment was carried out by Pauline Angus the Parish Clerk and Cllr Margaret Lister on the 9th September 2022

Chairman:	**Clerk:**
Date: 20th October 2022	
Review again in September/ October 2023 unless requested by the Council	